

**OVARIAN CANCER RESEARCH FOUNDATION (OCRF)
FUNDRAISING FORM**



On behalf of Ovarian Cancer Research Foundation (OCRF), we would like to thank you for hosting a fundraising event. Your support of the important work that we do, will contribute to finding an early detection test and in turn, improving the prognoses for women diagnosed with ovarian cancer.

If you have any questions, please contact us on 1300 OVARIAN (1300 682 742).

Fundraiser Details:

Title:	First Name:	Surname:
Please list any other supporters (individuals or businesses) involved in organising the fundraiser:		

Name of organisation/business (if applicable):	
Job title (if applicable):	

Address:		
Suburb:	State:	Postcode:
Email:	Mobile:	

Background:

Have you raised funds for OCRF before, and if so please provide brief details?
How did you hear about OCRF?
Why did you choose OCRF as the beneficiary of your fundraiser?

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Details of fundraising event:

Name of fundraiser:	
Date of fundraiser:	
Address/venue of fundraiser or event:	
Start time:	End time:
Is the fundraiser private or public?	Private Public
How many people do you expect to attend the fundraiser?	
Estimated fundraising goal: \$	
<p>How are you planning on raising funds for the OCRF? <i>Please list examples of the activities that will be taking place for example – “hosting a trivia night whereby each person will be charged \$20 to attend, with prizes, food and beverages provided by local businesses”</i></p>	
Is there a cost for attendance? Yes No	If yes, how are you planning to sell tickets? \$
Are any raffles or auction been conducted? Yes No	If yes, how much is the total prize pool? \$
Will another charity group benefit from the fundraiser?	Yes No
<p>Will another charity group benefit from the fundraiser? If yes, please provide brief details of the charity group:</p>	
<p>Will you need to obtain any licences, permits or permissions? If yes, please describe: <i>If unsure, please contact us. Licences, permits or permissions are sometime required for things like raffles, insurance or holding a fundraiser in a public area.</i></p>	

Marketing

How do you plan on promoting the fundraiser?

If you plan on using social media event or website, please provide related URL below:

Do you intend on using an online ticket platform for the sale of tickets?

Yes

No

If yes, what is the URL to your fundraising event on the ticket platform:

Do you intend to use the OCRF name and logo in your promotion and at your fundraiser?

Yes

No

Please note that if you wish to use the OCRF logo a copy of the draft artwork should be shown to the OCRF for approval before used. Draft artwork should be emailed to community@ocrf.com.au

OCRF support in marketing your fundraiser

Would you like your fundraiser listed on the OCRF website/Social Media?

(subject to availability)

Yes

No

If yes, please provide a short text describing your fundraiser:

Please also email a supporting photograph in jpeg format to community@ocrf.com.au

Do you give permission for the OCRF to use any photos taken of your fundraiser for our website/newsletter/social media?

Yes

No

If yes, please send any photos to: community@ocrf.com.au

Acknowledgement

1. I (insert name here) _____ acknowledge that OCRF accepts no liability for this fundraiser.
2. I agree to conduct my fundraiser in a manner which upholds the integrity, professionalism and values of OCRF.
3. I agree that I will not approach any of the existing OCRF partners or sponsors listed on the OCRF website www.ocrf.com.au. I agree that I will only approach my contacts, sponsors and supporters in the community.
4. I also agree that I will not use the OCRF name or logo on any communication materials in relation to your fundraising unless permitted by OCRF and will obtain OCRF's approval of any statement regarding the relationship between the fundraiser and the OCRF.
5. To the maximum extent permitted by law, I indemnify the OCRF, its employees, volunteers, members of the committee of management and all sponsors from and against all liabilities, claims, damages, suits, costs, arising from or in relation to the fundraising event that is the subject of form.
6. The OCRF reserves its right to withdraw approval for the fundraising activity or the use of the OCRF's name or logo in any communication materials in relationship to your fundraising event at any time if it believes any aspect of the proposed fundraising activity or communication material no longer appropriate for any reason.
7. The fundraiser organiser of any fundraising event must abide by the appropriate state or territory charity and fundraising legislation and must apply for any permits and/or authorities that may be required. Each state and territory have its own legislation; please ensure prior to running any fundraising activity.

Would you like to receive our newsletter?

Yes

No

I already receive it

Signature: _____ Date: _____

Full Name _____

If under 18 years of age, parent/guardian to sign:

Please return the completed and signed form to:

Email to:
community@ocrf.com.au

Mail to:
Ovarian Cancer Research Foundation
TOK Corporate Centre, Level 1, 459 Toorak
Road
Toorak, VIC 3142

COLLECTION STATEMENT. The Ovarian Cancer Research Foundation (ABN 24 898 129 866) collects and uses your personal information to provide you with our services, to send you further information about the Foundation and for promotional purposes. Our Privacy Policy tells you what kinds of information we may collect about you, how we usually collect, use and disclose your personal information, how you can complain about a misuse of your personal information and how you can ask for access to it. You can view our Privacy Policy by visiting ocrf.com.au/privacy-policy/